



Function Package

Here at Crown Hotel Lilydale we can offer you your own private function area. Ask us about designing a function which caters for your own individual requirements. From a casual cocktail party to birthday celebrations, engagement parties, conferences etc. Due to RSA regulations, we do not accommodate 18th birthdays.

Enclosed you will find our food options and prices, and our terms and conditions.

Security is a requirement for most functions.

Minimum spends are required on food and beverages when having a function that does not incur a room charge.

PLEASE NOTE, THERE IS NO SMOKING AREA ON THE THIRD LEVEL, NOR IS THERE ANY WHEELCHAIR ACCESS. WE APOLOGISE FOR ANY INCONVENIENCE.

All inquiries to be directed to Renee or Kim on (9735-1619)

Crown Hotel Lilydale

273 Main Street Lilydale Vic 3140

Phone: (03) 9735-1619 Fax: (03) 9735-1645

Email: info@crownhotellilydale.com.au



PLATTER OPTIONS

Wedges \$50

Dip Platter \$50

Meatballs \$50

Party Pies / Sausage Rolls \$60

Mixed Asian Bites \$60

Sandwiches \$60

Salt and Pepper Squid \$65

Mini Quiches \$65

Mini Pizza \$65

Chicken Goujons \$65

Satay Chicken Skewers \$75

(Each platter serves 8 – 10 people)

THE CROWN HOTEL BUFFET MENU

\$40 PER PERSON – MINIMUM 40 GUESTS

Soup of the Day

Salads

Potato Salad, Pasta Salad, Greek Salad

Hot Buffet

Roast Pumpkin, Roast Potatoes, Steamed Vegetables, Stir Fried Noodles, Beef Stroganoff

Hot Carvery – Select 2

Beef, Lamb, Turkey, Pork

FUNCTION TERMS & CONDITIONS

FUNCTION DURATION

Function room is available for a maximum of 5 Hours. No function can exceed past 1am.

ROOM HIRE

A room hire fee of \$200 inc GST is applicable if the minimum spend is not reached.

MINIMUM SPEND REQUIREMENT

There is a minimum spend of \$1800. This covers food and beverage only. Linen and a present table are provided. Staff, set up and clean-up of function room are included in your cost.

SECURITY

Security costs will be applicable to all functions and cost is to be paid by you. The cost is \$200 per guard for the duration of the function.

DEPOSIT

To secure your booking date a deposit will be required and paid at time of booking. All bookings are deemed tentative until a deposit is made. Minimum deposit of \$300 to secure your function, with the balance to be paid 2 week prior to function.

BOND

A \$300 deposit will be required for all functions which will be reimbursed one week after the function has been held.

CANCELLATIONS

Cancellations more than 28 days before the function will receive a full refund of the deposit amount. Cancellations within the 28 days will forfeit their deposit.

FOOD

Food must be ordered with a function. It is a legal requirement that food is available with the sale of alcohol. A minimum spend of \$250 is required on food. (Equal to 5 platters).

DECORATIONS

Decorations are acceptable, however cannot be tacked to any walls and must be removed before leaving the function. No candles permitted.

MINORS

All underage guests must be under strict supervision of a parent or guardian and must remain within the function area. Underage guests **MUST NOT** consume any alcohol. If found doing so, they will be asked to leave immediately. It is up to you to make sure your guests are aware that if they are accompanied by minor they must not enter through the gaming room and only use the front entrance.

CONTRACT SIGN OFF

In signing this document I agree to all the terms listed in the function package and understand that I am responsible to pay for any damage caused by any persons attending my function.

I----- (full name), of-----

(address)

Accept the function details, terms and conditions made on -----/----/----by the
Crown Hotel, 273 Main street, Lilydale 3140.

-----Signature

-----Management/Supervisor

