

CROWN



HOTEL

FUNCTION PACK

CROWN HOTEL  
BISTRO  
FUNCTION ROOM

OPEN 7am - 3am  
7 DAYS

BISTRO | SPORTSBAR | FREE FUNCTION ROOM

LINEA  
Mens & Ladies Hairdress  
Ph 9735 3383

CROWN HOTEL  
BISTRO • BAR • TAB • FUNCTIONS

FUNCTION ROOM  
AVAILABLE

TRADE  
LUNCH

NO SMOKING  
LIVE MUSIC

## OUR ROOMS

### THE LOFT

Popular for larger functions, holding between 30 and 80 guests. The loft is located on level 3 and is a completely private space for you and your guests to enjoy. This particular room is great for birthday celebrations, engagements a quiet meeting place or for a corporate event.



### THE DECK

This space is best suited for bookings between 20 to 50 guests seated or 20 to 70 for standing. It is located on level two and features a stunning view, overlooking melba park. This area also includes automatic blinds so that you and your guests can always enjoy this space, regardless of the weather.



# THE LOFT

The Loft is our main function space used for larger gatherings. It is a fully private area including its own bar and unisex toilets. Whether you need it for a fun birthday, or a quiet a meeting, this is the perfect space.

COCKTAIL - 70 max

U-SHAPE - 20 max

THEATRE STYLE - 30 max

## AVAILABILITY

Weekdays - 8am - midnight

Weekends - 8am - midnight

Public Holidays - 8am - midnight

Maximum duration of 5 hours

## BEVERAGE OPTIONS

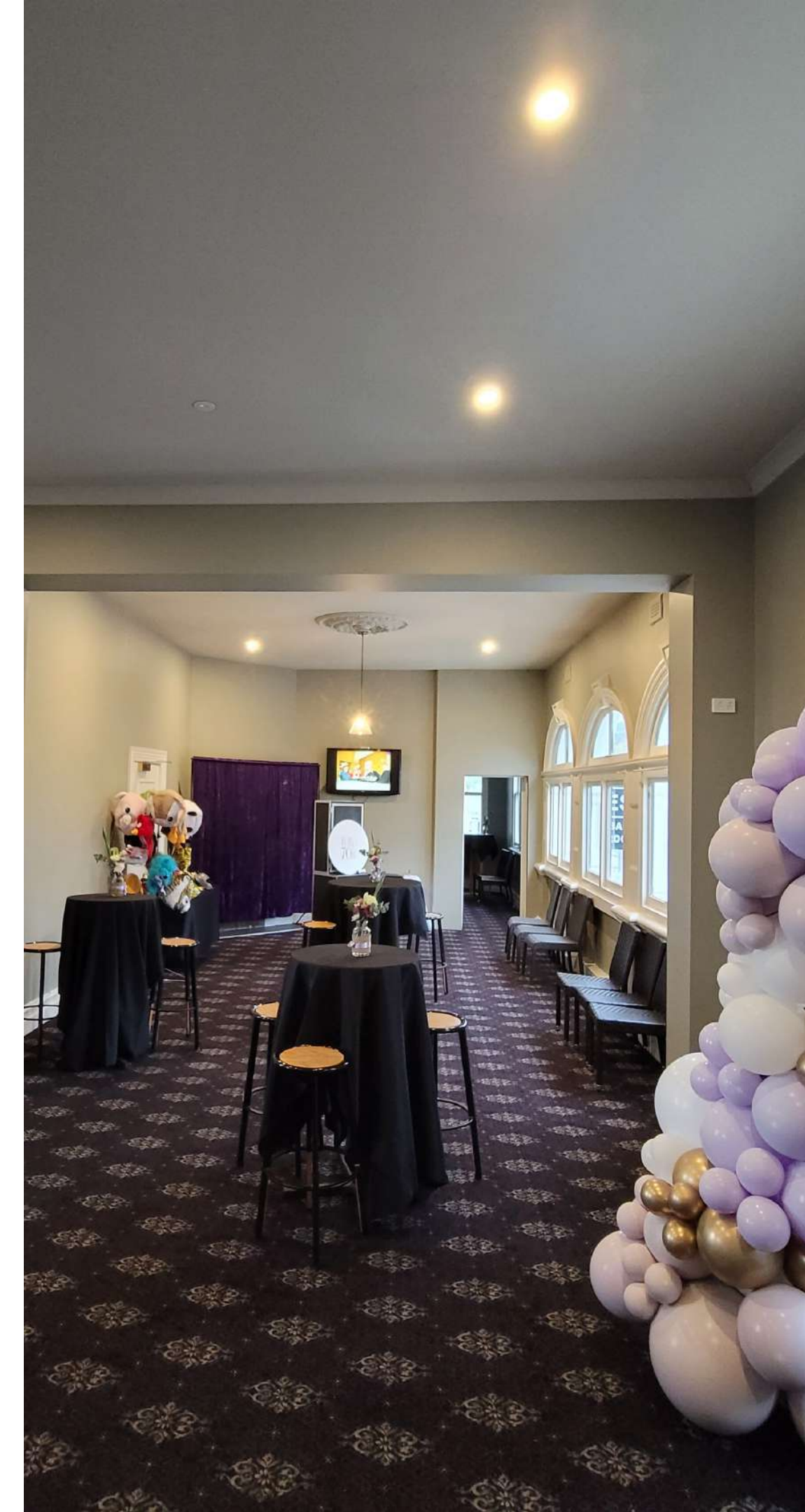
The Loft includes its own private bar. Drinks can be paid for individually by each guest at bar prices or can be part of a bar tab as set up by the host of the event.

## NOTES

Please note this room is on level 3 which is accessed via a staircase and does not cater for wheelchairs

Smoking is not permitted on level 3.

Designated smoking area located on level 1





## THE DECK

The Deck is located on level 2 and is a great area which can be used for birthdays, meetings, luncheons and other events. It is a semi-private area continuing from the bistro that can be closed off to be more private. It includes automatic blinds which can also be closed to suit any weather conditions.

COCKTAIL - 70 max  
SIT DOWN - 45 max

### AVAILABILITY

Weekdays - 12pm -4pm or 6pm - 11pm  
Weekends - 12pm - 4pm or 7pm - midnight  
Public Holidays - 12pm - 4pm or 6pm - 11pm

Maximum duration upto 5 hours

### BEVERAGE OPTIONS

This is part of our bistro and has easy access to our public bar. Guests can either pay for drinks individually at bar prices or they can be part of a bar tab.

### NOTES

Monday - Thursday - Free room hire  
Friday- Sunday - Room hire \$200

Please note this space is part of our bistro so time restrictions may apply

# FOOD MENU

## STEP 1 - PICK YOUR PACKAGE

### PLATTER A | \$95

- Arancini
- Croquettes
- Mini Bruschetta
- Beef Sliders
- BBQ Wings

### PLATTER B | \$85

- Calarmari
- Fish Goujons
- Panko Prawns
- Salt & Vinegar Tenders
- Satay Skewers

### PLATTER C | \$75

- Dim Sims
- Vegetable Spring Rolls (v)
- Samosa
- Party Pies
- Sausage Rolls

• *all platters roughly cater between 6-8 people*

## STEP 2 - ADD YOUR EXTRAS

### ASSORTED PLATTERS | from \$75

- Mixed sandwiches **OR** wraps - \$75
- Fresh Fruit Selection (v) - \$95
- Cheese Platter - \$160

### VEGETARIAN / VEGAN | \$85

- Cauliflower Pakora
- Marinated Tofu
- Marinated Olives
- Falafels

### SWEET | \$80

- Assorted Cakes & Slices
- Danishes

### KIDS PACK

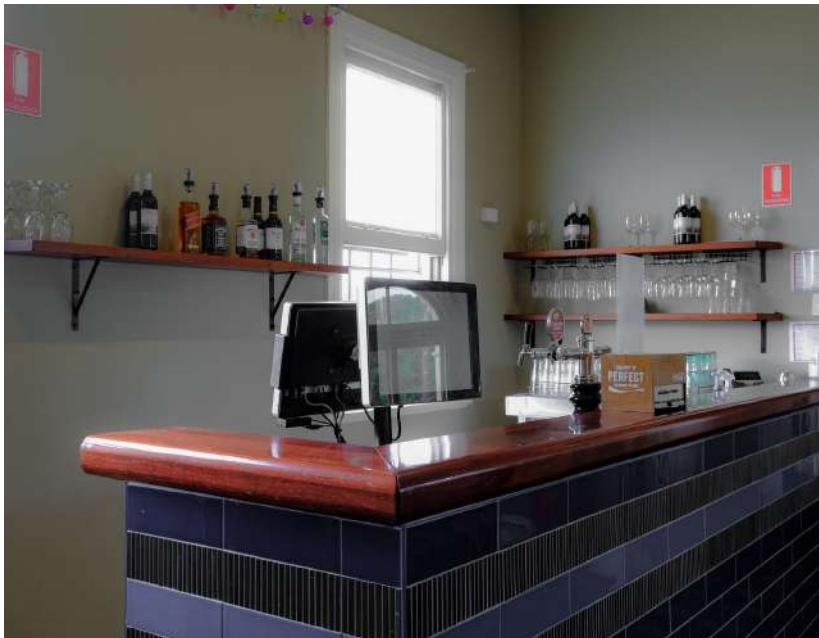
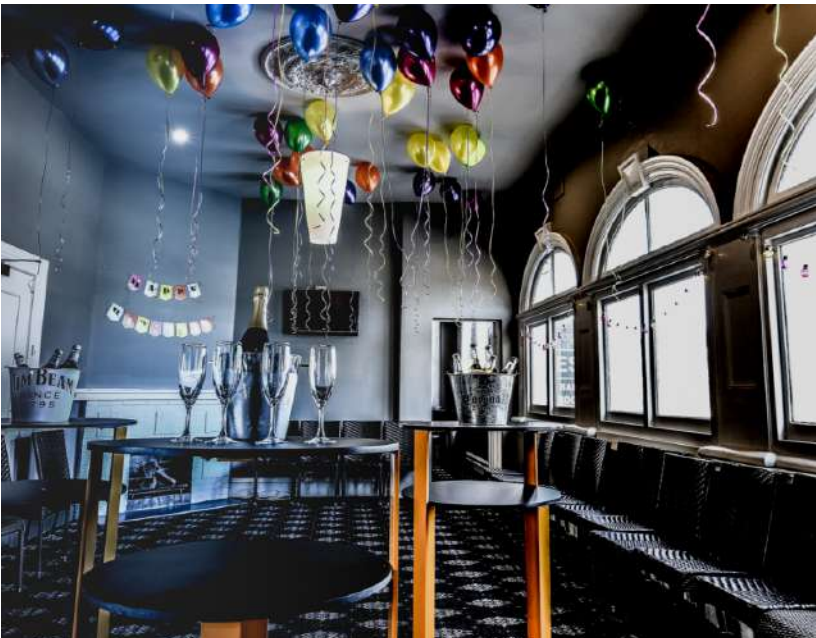
\$10 PER HEAD

- *Chicken Schnitzel Sliders*
- *Party Pies*
- *Nuggets*
- *Chips*



# GALLERY

## The Loft - Level 3



## The Deck - Level 2



### **SIGNAGE, DECORATIONS AND EXTERNAL SUPPLIERS**

Any additional equipment or entertainment must be confirmed with management prior to the function. No items are to be attached to any surface within the venue by means of pins, glue, nails, screws or sticky tape

It is the responsibility of the host to ensure any additional equipment or decorations are removed from the venue at the completion of the function.

### **MINORS AND SECURITY**

Minors are only permitted on the premises in the company of their parent or guardian. Minors are to remain in the function room and are to be supervised at all times. Particular functions eg 21st birthdays or functions with amplified music may require additional security. This will be decided by the management team and will be at a cost to the host.

### **DAMAGE WAIVER**

Organisers are financially responsible for any damage, theft, breakage or vandalism sustained to the function room or venue premises by guests, invitees or other persons attending the function. Should any extra cleaning be required to return the premise to a satisfactory standard, this will be charged to the client. The venue does not accept responsibility for damage or loss of merchandise left at the venue prior to, during, or after the function. In the event of any unforeseen circumstance that does not enable the event to proceed, the venue will not be held responsible.

### **CONFIRMATION**

A booking is confirmed upon receipt of the signed terms and conditions with deposit payment of \$200. We accept EFTPOS, cash and all major credit cards.

### **FINAL DETAILS AND PAYMENT**

The venue requires all food and beverage selections to be provided fourteen (14) days prior to the event, along with final guest numbers, food service times and other specifics relating to your event. All catering and costs relating to your event must be paid upon confirmation of final numbers. There are no refunds given should your guest numbers decrease after this time. Drinks tabs are payable at the conclusion of the event. All prices quoted are inclusive of GST. Whilst every effort is made to maintain prices, these are subject to change. In accordance with the venue's food safety program, no food is to be brought into the venue, or taken from the venue with the exception of an celebratory cake. Guests are not permitted to bring any liquor into the venue. Liquor that is used for prizes or given as gifts will be held by the venue staff until the conclusion of your event.

### **CANCELLATION**

Cancelling a function after a deposit has been paid can only be done after a discussion with the Management team. Any cancellation made within twenty one (21) days of the function date will forfeit the deposit. Any cancellations made within fourteen (14) days of the function will forfeit the full value of the function.

### **CONDUCT & RESPONSIBILITY**

It is required that the organiser will conduct the function in an orderly manner and comply with requests as directed by venue management. Venue policies, procedures and legal responsibilities apply to any and all persons attending functions at all times, all staff have been trained in responsible service of alcohol. Management reserves the right to remove and eject uncooperative and intoxicated guests from the venue. It's the organiser's responsibility to read all the terms and conditions listed and ensure the compliance of all function guests.

**DATE:** \_\_\_\_\_

**I CAN CONFIRM THAT I \_\_\_\_\_  
HAVE READ AND UNDERSTOOD THE ABOVE TERMS AND  
CONDITIONS AND AGREE TO COMPLY**

**SIGNED:** \_\_\_\_\_